



BUSINESS ASSESSMENT SOLUTIONS INC

Providing eSSential Services and Curriculum
for Private Career Colleges in Ontario

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≈ ABOUT THE EDUCATOR & CREATOR ≈

A natural leader formally trained as a learning and development educator, Jerry Bishop guides Business Assessment Solutions Inc. in its offering with over two decades of experience in training, coaching, and design.

She brings invaluable experience—an experience of real-world knowledge at the core of what matters to clients. Referred to as an “eSSential experiential leader” for her ability to instill inspiration and unlock potential with her coaching, Jerry brings out the best in people.

Her work providing regulatory compliance guidance with Private Career Colleges in Ontario has led to receiving **100% positive adult education and subject matter assessments and a legacy of securing the Superintendent’s approval.**

Jerry is a long-standing affiliate member of Career Colleges Ontario.

She served for eight years as a member of the Program Approval and Registration Information System (PARIS) user-testing group in preparation for the launch of PARIS and is considered a PARIS navigation expert.

≈ WHAT OUR CLIENTS ARE SAYING ≈



Larry Stewart, Owner

Native Education and Training College

Jerry has become a valuable asset to NETC, bringing in her many eSSential toolkit curriculum's and field placement skills passbooks and achieving 100% positive assessment. Along with this, she brings much Private Career College compliant knowledge and PARIS system expertise.



Jordan Johnston, National Enterprise Solutions Manager, Private Career Colleges

Mc Graw-Hill Education

Partnering with Jerry Bishop has provided a complete solution for our clients looking at new program development. Jerry's professionalism and detailed understanding of curriculum design and ministry requirements have been a tremendous service to our clients. This partnership has provided clients with a complete educational solution from curriculum to delivery. Jerry adds value with her attention to detail, industry knowledge, and ability to walk customers through the process clearly.

≈ WHAT OUR CLIENTS ARE SAYING ≈



Ramie Goudreau, Director
Holmes Institute

I've worked with Jerry on several projects. Our longest and most challenging project was writing the curriculum and course content for a 48-week long diploma program in hospitality. We set very ambitious deadlines that Jerry met each time, and the entire project finished on time and budget! The course content, teacher notes, and assessments have set up our instructors and students for success. I'd gladly work with Jerry again on any future projects.



Joyce Jenkins-Boyer, PSW Program Faculty Head
triOS and Eastern Colleges

I had the honour of working with Jerry on the PSW Program as a Subject Matter Expert. Jerry exercised meticulous attention to detail and designed the program in alignment with industry standards. Throughout the process, Jerry, being the professional that she is, inspired adaptability, focus, and insight toward achieving the required objectives. I would happily work with Jerry again.



ESSENTIALS AT-A-GLANCE

≈ e**SS**ENTIAL SERVICES ≈

Customized Services for Private Career Colleges

- Consultation (Registration and Program Approval)
- Registration and Program Approval Applications
- Instructor-led Classroom Curriculum Design
- Curriculum Lesson Plan Development
- Adult Education and Subject Matter Assessment
- Instructor-Led Policy Design and Development
- Management Response to Audit Findings
- Distance Education
 - ✓ Consultation
 - ✓ Design and Processes
 - ✓ Third Party Assessment
 - ✓ Policies and Procedures



Specialists in navigating the often-complex regulatory areas, navigating Ministry compliance and working with Private Career Colleges in Ontario, since 2004.



SERVICES AND TOOLKITS

≈ VOCATIONAL eSSENTIAL TOOLKITS ≈

Available as Instructor Classroom Led and Distance Education Versions

Diploma Programs

- Classroom Education Assistant
- Business Management
- Business Administration
- Medical Office Administration
- Recreation Therapy Gerontology
- Recreation Therapy Assistant Gerontology
- Developmental Services Worker

Business Assessment Solutions builds new toolkits on a regular basis. Let us know if you would like one customized for you.



Certificate Programs

- Personal Support Worker
- Food Service Worker
- Recreation Therapy Assistant Gerontology

Other Instructor Classroom Led Diploma Programs

- Hairstyling
- Esthetics



SERVICES AND TOOLKITS

Included with each Certificate and Diploma Toolkit

All toolkits include the following at minimum

- Theory and practical hours; where applicable practicum placement hours.
- Program application and customization of specified appendices with responses unique to your college.
- Market research and job advertisements.
- PARIS system entries and submission to the Ministry.
- Introduction to the independent third-party assessors.
- Permission to adopt the curriculum from within the toolkit.
- Follow-up until program approval by the Superintendent.
- Introduction to the key publishers to secure permission to the instructor resources including online textbooks, PowerPoints and test banks, as available.

Need to add to or update your current diploma or certificate curriculum? Consider the time saved and ease of securing your customized eSSential Curriculum Toolkit.



SERVICES AND TOOLKITS

Included in the Instructor Classroom Led Curriculum Design

- ✓ Course description and total program hours
- ✓ Textbook and other supporting resources
- ✓ Methods of instruction and instruction
- ✓ Competencies and objectives
- ✓ Topics and supporting hours

Included in the Distance Education Curriculum Design

- ✓ Distance Education Blended Learning Design
- ✓ Distance Education Policies and Procedures Manual
- ✓ Course description and total program hours
- ✓ Textbook and other supporting resources
- ✓ Methods of instruction and evaluation
- ✓ Competencies and objectives
- ✓ Topics and supporting hours



Inquire about Business Assessment Solutions building a customized curriculum toolkit for you.

Business Assessment Solutions has a legacy of receiving 100% positive adult education and subject matter expert assessments.

Visit our **website** and **LinkedIn** for more testimonials on Jerry's work.



The two parrots represent

Working in partnership with clients

Collaborating with independent third-party assessors

Supporting with Ministry submissions

Celebrating mutual successes



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